



Government of India
NATIONAL DISASTER MANAGEMENT AUTHORITY
NDMA Bhawan, A-1, Safdarjung Enclave,
New Delhi -110 029 Tel. Fax No.26701878



No.13-3/2020/Misc/PMCARES Fund/Cdn

Dated 8 June 2020

To

All the States/ UTs
State Disaster Management Authorities

Sub : Transfer of Funds to the States/ UTs Govt from NDMA PM CARES
Fund for welfare of caring of migrants and Guidelines for utilization of
funds by States/ UTs

Sir,

I am directed to refer to MHA letter No.40-22/2020-DM DM-I (A) dated 28th May 2020 on the above subject and to say that first installment of assistance from PM CARES Fund has been transferred to your dedicated bank account as per the allocation made for concerned States/ UTs for caring of migrants. The funds have been transferred to the account as per details received through email from States/ UTs. The details of amount allocated/ transferred to each States/ UTs as a first installment is enclosed.

2. Detailed guidelines on disbursement and utilization funds of the assistance from PM CARES Fund are enclosed for compliance. As such, necessary utilization certificate may please be furnished accordingly.

3. The receipt of this mail and the funds may be acknowledged by return mail immediately.

Yours faithfully,

Encls : As above

(Bhupinder Singh)
Director

Copy for information to :

Joint Secretary (DM), MHA, North Block, New Delhi- 110 001

Guidelines on Disbursement and utilization of Prime Minister's Citizen Assistance and Relief in Emergency Situation (PM CARES) Fund for welfare of Migrants

Introduction:

The Prime Minister's Citizen Assistance and Relief in Emergency Situations Fund (PM CARES Fund) was created on 28 March 2020, following the COVID-19 pandemic in India. The fund will be used for combating, containment and relief efforts against the coronavirus outbreak and similar pandemic like situations in the future. The Prime Minister is the chairman of the trust. Trustees include the Defence, Home and Finance Ministers.

2. Prime Minister's Citizen Assistance and Relief in Emergency Situations (PM CARES) Fund had allocated Rs. 1000 crore to be distributed all States/ UTs for care of migrant workers. This assistance is exclusively to be used for welfare of migrant workers for accommodation facilities, food arrangements, medical treatment and transportation arrangements. This amount will be distributed through National Disaster Management Authority (NDMA) to a separate account of the State Disaster Management Authority and to be further distributed to District Disaster Management Authority of District Collector for the above purpose.

Disbursement and utilization of PM CARES Fund

3. The modalities for utilization of funds will be as under:
- A total sum of Rs. 1000 crores under PM CARES fund will be disbursed for care of migrant labourers.
 - **Disbursing & Monitoring:** Money will be disbursed through National Disaster Management Authority (NDMA), which will be the nodal entity for onward disbursement to all States/UTs and monitoring of the effective utilization of this assistance.
 - NDMA will open a separate account for receiving this money from PM CARES Fund for onward release/ disbursement to States/ UTs for care of Migrant labourers as per the distribution proposed in the **Annexure-I**.
 - **Release of PM CARES Fund:** Of the Rs. 1000 crores, first tranche of Rs. 500 crores will be provided based on the data of cases as on 13th May, 2020 while the second tranche will be disbursed based on the data as on 15th June 2020.

- **Methodology adopted to determine assistance:** State/ UT-wise funds should be released on the weightage of (a) Population of the State/ UT as per 2011 Census - 50% weightage (b) Number of positive COVID-19 cases as on date - 40% weightage and (c) Equal share (10% weightage) for all States/UTs to ensure basic minimum sum for all States/ UTs.
- **Dedicated Bank Account:** To maintain a separate sanctity of this fund, States/ UTs are required to open a dedicated Bank Account under the State Disaster Management Authority. The money should not be transferred through Treasury route or to CM Relief Fund.
- States/ UTs are expected to use this fund only through the District Collectors/ Municipal Commissioners towards permissible activities only.
- **Permissible activities** are - accommodation facilities, food arrangements, medical treatment and transportation arrangements. The assistance is exclusively to be used for welfare of the migrant labourers.
- **Booking of Expenses:** Due care needs to be taken to ensure that past expenses are not booked under this Fund and double booking of the expense is not done. The State/ UT Government shall ensure that (i) the money drawn from their dedicated Bank Account (PM CARES Fund) is actually utilized for the purpose for which the Fund has been released by PMO, (ii) expenditure are only on permissible items of expenditure, (iii) fund is not diverted to non-permissible expenditure.
- **Accounts & Audit:** Independent auditors who will be appointed by the trustees would audit the fund in conformity with approved/ permissible activities in terms of the purposes of the PM CARES Fund were provided. To facilitate audit, States/UTs shall be informed about maintenance of the proper record of the assistance provided in the prescribed format is given at **Annexure-II**.
- State/ UT Government is advised to prepare a consolidated list of individual beneficiaries and should display the same at their web-site at State/ District and block/ taluk levels for the purpose of verification and social audit.
- NDMA is the nodal authority for overseeing the utilization of the PM CARES Fund by States/ UTs allocated for care of migrant workers and shall monitor compliance with the guidelines.
