

**PROCEEDINGS OF THE CHIEF EXECUTIVE OFFICER,  
DISTRICT DISASTER MANAGEMENT AUTHORITY &  
DEPUTY COLLECTOR (DM) PATHANAMTHITTA  
(Present: GREGORY K PHILIP)  
(Issued u/s 30 of disaster management act 2005)**

**Order No:- DCPTA/4685/2019/DM5**

**Dated: 16/03/2020**

Sub : District Disaster Management Authority, Pathanamthitta Inter Agency Coordination- Organizations involved & designating Executive members- reg

Read : Letter No. DM/1/2019/SDMA from member secretary KSDMA dated 26/02/2020

The Inter Agency Coordination led by Sphere India created a common platform for the Humanitarian Agencies to come together and plan their actions avoiding duplication, overlapping and also to have a better collaboration with the District Administration supplementing the state Government relief effort. IAG coordination was facilitated in 10 most affected districts of Kerala (2018-Flood) to strengthen the coordination mechanism to ensure efficiency in humanitarian response. Later it spread to 14 districts. It was observed that there is a need for sensitising local non-government organisations (NGOs) and community based organisations (CBOs) who took part in the relief efforts on Humanitarian Minimum Standards, community health systems (CHS), RIC, and GBC and on how to use JRNA tools including digital data collection, for better Coordination to avoid duplication and build common understanding among the agencies.

The Joint Detailed Needs Assessment (JDNA) conducted by Sphere India in the month of September has covered the most important sectors such as Gender, Health, Nutrition, Shelter, WASH, Communications, Education, Heritage, Protection, and Livelihood. With five Inter agency Coordinators deployed in the 10 most affected districts, Sphere has provided a unified platform for the humanitarian agencies for collaboration with the District administration of these districts. Sphere India conducted 31 district and 3 state level IAG meetings within a period of three months (access link: <https://sphereindiablog.wordpress.com/>).

**Need for IAG:** Reduce vulnerability and disaster risk of people of Pathanamthitta through coordination, advocacy and knowledge management, ensuring effective and efficient response to emergencies while ensuring minimum humanitarian standards.

Specific Objectives of IAG:

- To institutionalize inter agency coordination led by district and state Government with ownership and participation of local civil society organizations, Academia, CSR initiatives, media and other stakeholders.
- Mapping of sectoral NGO and other stakeholder capacities
- To coordinate emergency response initiatives, activation and deactivation of unified response, sharing information and assessments at the time of an emergency; to ensure effective and efficient delivery of emergency relief
- To provide a forum for knowledge management and exchange of information among members and other stakeholders to improve standards and efficiency in disaster response and risk reduction.
- To promote Sphere and other national standards in collaboration with other state and non-state actors through advocacy and collaboration.
- To identify information/data gaps and undertake risk and vulnerability assessments, for more efficient and effective disaster preparedness and management;

The purposes of the IAG:

- To provide a forum for coordination among members and with INGOs for effective disaster management in the district.
- To promote the Sphere values and other international humanitarian standards among all the civil society organizations working for disaster management
- To develop and disseminate technical information relative to effective planning and implementation of disaster management program in the district
- To build capacities of subscribing members (and their implementing partners) to undertake joint quantitative and qualitative damage assessment during emergency that could enable member organizations to respond quickly and effectively to emergencies and avoid duplication of efforts.
- To set up a two-tier IAG mechanism consisting of IAG of INGOs at the state level and the implementing NGOs as the District Coordination Committee Members.

## **Formation of IAG in Pathanamthitta**

Inter-Agency Group – Pathanamthitta district is a consortium of 35 non-governmental organizations ensuring minimum humanitarian standards in disaster risk reduction and management with unified action and improved coordination in the district. It was formally established in to work in close coordination with government and civil society bodies in the district of Pathanamthitta.

In Pathanamthitta district, the role of the voluntary organizations in the flood relief work and efforts in the flood relief distribution centres is appreciable. Since there are no NGO co ordinations in Pathanamthitta district, there is difficulty in coordinating service activities and transferring information accurately. On the other hand, there were lots of agencies and individuals who were driven by voluntary spirit and humanitarian instincts coming forward with generous offers of help thus revealing the rich social capital of Kerala. One of the major challenges at time of flood was delivering the right messages to public without rumour inclusion also the demand and supply sides were not matched efficiently. 2018 floods provided a great lesson in the need for inter-agency coordination and networking in a crisis. In the light of experience gained in the 2018 flood, the inter agency group (IAG) was formalized in the district. More activities need to be done by incorporating more local NGOs into the inter agency group formed by Sphere India.

Based on the experience of flood 2018, in Pathanamthitta inter agency group was formed on 21<sup>st</sup> August 2019 under the leader ship of Honourable District Collector Mr P.B Nooh IAS. The IAG was formed with objective of cooperating and helping the district related to disaster rescue and relief activities. For this purpose different NGOs, CBOs in the district can be joined with IAG and work together with district disaster management authority.

**List of IAG members in Pathanamthitta**

Sl No	Organization	Name	Mobile /Contact no	E mail id
1	DISHA Pathanamthitta	Dileep Kumar,	859021462	<a href="mailto:dishapathanamthitta@gmail.com">dishapathanamthitta@gmail.com</a>
2	14 (K) BN NCC Pathanamthitta	Hav.P.Raj Kumar	9547153461	
3	15 (K) BN NCC Thiruvalla	Madhu Mohan NK	9495438642	<a href="mailto:15keralabnncc@gmail.com">15keralabnncc@gmail.com</a>
4	4X4 India	Jubin Jacob	9562214298	<a href="mailto:jubinedathua@gmail.com">jubinedathua@gmail.com</a>
5	Action Aid Association	Joby John	7909101141	<a href="mailto:jobyjohn8282@gmail.com">jobyjohn8282@gmail.com</a>
6	Action Aid Association	T.M Sathyan	8943798344	<a href="mailto:tmsathyan6@gmail.com">tmsathyan6@gmail.com</a>
7	Amature Raio (HAM RADIO) Society,Pathanamthitta	Shajahan.M.C	9447011611	<a href="mailto:shajpta@gmail.com">shajpta@gmail.com</a>
8	Anugraha Social Service Society	Jinush Paul	7558947338	<a href="mailto:anugrahapta@gmail.com">anugrahapta@gmail.com</a>
9	Anugraha Social Service Society	Delu George Thomas	9497106408	<a href="mailto:anugrahapta@gmail.com">anugrahapta@gmail.com</a>
10	Anugraha Social Service Society	Fr.Varghese Chamakkalayil	9447592279	<a href="mailto:anugrahapta@gmail.com">anugrahapta@gmail.com</a>
11	Bodhana, Thiruvalla Social Service Society	Fr. Samuel	944711508	<a href="mailto:bodhanatiruvalla@gmail.com">bodhanatiruvalla@gmail.com</a>
12	Child Line Pathanamthitta	David Reji Mathew	9447020936	<a href="mailto:childlinepathanamthittacollab@gmail.com">childlinepathanamthittacollab@gmail.com</a>
13	ExServicemen coordination Committee, Pathanamthitta	Capt.P.M Cherian	9447706240	<a href="mailto:captpmcherian@gmail.com">captpmcherian@gmail.com</a>
14	Foundation for Development Action	Sibi	9447865209	<a href="mailto:fdaction@gmail.com">fdaction@gmail.com</a>
15	Foundation for Development Action	Ginu Mathew	9037355598	<a href="mailto:fdaction@gmail.com">fdaction@gmail.com</a>
16	IFPRD	Anu	9747090620	<a href="mailto:anuidk.prd@gmail.com">anuidk.prd@gmail.com</a>
17	Indian Red Cross Society,Pathanamthitta	Subin Varghese	9495086326	<a href="mailto:ircspta@hotmail.com">ircspta@hotmail.com</a>
18	Kerala Vyapari Vyavasai Ekopana Samithi	Ahammed	9447022531	
19	KSYWB	Shreelekha	9446100081	<a href="mailto:shreelekhaajay@gmail.com">shreelekhaajay@gmail.com</a>
20	Lions Club of PTA	P.S. Babu	9387657411	<a href="mailto:psbabuanuraj@gmail.com">psbabuanuraj@gmail.com</a>
21	NCDHR	Varsh	9544539571	<a href="mailto:ajayalit@gmail.com">ajayalit@gmail.com</a>
22	Nehru youva Kendra	District Coordinator	4682223640	<a href="mailto:dycpathanamthitta@gmail.com">dycpathanamthitta@gmail.com</a>
23	NSS-HSE	Bijukumar	9446442231	
24	NSS-VHSE	Anil R	9447416839	<a href="mailto:anilalphakzy@gmail.com">anilalphakzy@gmail.com</a>
25	OXFAM	Tini Maria Ninan	7558817521	<a href="mailto:tini.consultant@oxfamindia.org">tini.consultant@oxfamindia.org</a>
26	P.N Panicker	C.K Nazeer	9446443964	<a href="mailto:ejaznmc007@gmail.com">ejaznmc007@gmail.com</a>

	Foundation			
27	Pace	Remy Rasheed	9895323500	<a href="mailto:remyrasheed@gmail.com">remyrasheed@gmail.com</a>
28	Peoples Foundation	M.Kasim Pillai Rawther	9447096680	<a href="mailto:mkprawth@gmail.com">mkprawth@gmail.com</a>
29	Punalur Social Service Society	Susamma MM,	9496267968	
30	Rights	Varsha Shaji	9544539571	<a href="mailto:varshashaji727@gmail.com">varshashaji727@gmail.com</a>
31	Rotary Club	Av A.K.Satheesh	9446437066	
32	Scout	Lal	9495436874	
33	Value Education Trust	Sam Mathew	9400549720	<a href="mailto:ssmanager.vet@gmail.com">ssmanager.vet@gmail.com</a>
34	WASH Consultant UNICEF	Ambalavanan K	8220726224	<a href="mailto:ambatcy@gmail.com">ambatcy@gmail.com</a>
35	Youth Welfare Board	District Coordinator	9446100081	<a href="mailto:pta.ksywb@kerala.gov.in">pta.ksywb@kerala.gov.in</a>

### Executive Committee of IAG

After discussions with all IAG member organizations, the following members are nominated as Executive Committee members with tenure of three years. Fr. Varghese chamakkalayil, Anugraha Social service society was nominated as convener of IAG Pathanamthitta. And the members of executive committee include:

### List of Executive Committee Members of IAG Pathanamthitta:

Sl No	Name	Organization	Mobile /Contact no	E mail id
1	Fr. Varghese Chamakkalayil	Anugraha Social Service Society	9447592279	<a href="mailto:anugrahapta@gmail.com">anugrahapta@gmail.com</a>
2	Dileep Kumar,	"DISHA",Pathanamthitta	859021462	<a href="mailto:dishapathanamthitta@gmail.com">dishapathanamthitta@gmail.com</a>
3	Subin Varghese,	Indian Red Cross Society,	94950 86326	<a href="mailto:ircspta@hotmail.com">ircspta@hotmail.com</a>
4	Susamma MM,	Punalur Social Service Society,	9496267968	
5	Jubin Jacob,	4X4 India,	9562214298	<a href="mailto:jubinedathua@gmail.com">jubinedathua@gmail.com</a>
6	Shajahan M.C,	District Amature Radio Society, (HAMRADIO),	94470116	<a href="mailto:shajpta@gmail.com">shajpta@gmail.com</a>
7	Nazeer C.K,	P.N Panicker Foundation,	9446443964	<a href="mailto:ejaznmc007@gmail.com">ejaznmc007@gmail.com</a>
8	Dr. Sunil R	Art of living,	94477 52525	<a href="mailto:drsunilkg2007@rediffmai.com">drsunilkg2007@rediffmai.com</a>

The nomination/ election of Executive committee shall be for a period of three years with at least two new members joining the Executive Committee every year on rotation. The Executive Committee shall nominate a convener for a tenure of one year. It shall be the responsibility of the Executive Committee convener to ensure effective functioning of the IAG Pathanamthitta District, through planning, coordination, and communication and manage the resources (human, financial and physical). The members of the Executive Committee, IAG Coordinator and Officials of the District Administrations shall act as the Admins of IAG official group of district. A minimum 1/3rd of the Executive Committee's strength will be considered permissible for taking any decision in the Executive Body.

*16/3/2020*  
**CHIEF EXECUTIVE OFFICER, DDMA &  
DEPUTY COLLECTOR (DM), PATHANAMTHITTA**